

Maharshi Panini Sanskrit Evam Vedic Vishwavidyalaya, Ujjain

ORDINANCE NO. 1

ADMISSION OF STUDENTS TO A COLLEGE OR UNIVERSITY TEACHING DEPARTMENT, TRANSFER OF STUDENTS AND MAINTENANCE OF DISCIPLINE

(Refer Sections 7(iv) and 35(a), (h), (g) and (r) of the Act.)

(For the purpose of this Ordinance, the Act means Maharshi Panini Sanskrit Evam Vedic Vishwavidyalaya Adhiniyam 2006 (15 of 2008))

1. In this Ordinance, unless there is anything repugnant in the subject or context :
 - (a) "equivalent examination" means an examination which has been conducted by :
 - (i) any recognized Board of Higher Secondary Education or M.P. Sanskrit Board or other equivalent body.
 - (ii) any Indian University incorporated by any law in force for the time being, and recognized by the University as equivalent to its corresponding examination or the final examination held under the M.P. Madhyamik Shiksha Adhiniyam, 1965 as the case may be.
 - (b) "qualifying examination" means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to a graduate or post- graduate degree or diploma conferrable by this University.
 - (c) Admissions to all courses shall be governed by the following principles :
 - (i) Admission shall not be a matter of right.
 - (ii) Eligibility shall not imply admission.
 - (iii) Admissions in all institutions affiliated to the University shall be governed as per instructions issued by the University in this behalf, taking into consideration rules framed by the state government.

Provided that admissions to B.Ed., Ayurveda and other professional courses shall also be governed by the provisions of the relevant Ordinances and/or rules framed by the state government.

2. A student seeking admission to a College or University Teaching Department (hereinafter called an institution) shall, on or before the date prescribed for submission of applications for admission by the Head of the institution concerned, submit his application on the prescribed form to be obtained from such Institution on payment of the prescribed fee.

Admissions in the University Teaching Departments/Colleges will be regulated on merit and according to norms prescribed by the rules of admission. Admission in affiliated colleges both government and non-government shall be regulated according to the rules of admission made by the state government from time to time. The Executive

Council of the University shall frame rules for admission to the University Teaching Departments applying general conditions of admission laid down in the admission rules of the state government.

3. The application for admission shall among others be accompanied by (i) the School or College Leaving Certificate signed by the Head of the Institution last attended by the student, (ii) true copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student who passed the examination as private candidate, a certificate signed by a gazetted officer certifying to the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh or a University other than this University, he shall submit in addition to the School or College Leaving Certificate, an eligibility certificate of this University and a Migration Certificate from the Registrar of such Board or University, as the case may be together with prescribed immigration fee.

Provided that if it does not become possible for the applicant to obtain a migration certificate in time for making the application, he may make the application in time stating that the certificate shall be produced as soon as it is received and for that purpose he may be allowed such time as the University may specify and the applicant may be admitted provisionally.

Provided also that no immigration fee shall be payable by a student migrating from any statutory University in Madhya Pradesh or a statutory Board of Secondary Education in Madhya Pradesh or M.P. Sanskrit Board.

4. (1) No student shall be admitted to an institution for pursuing a course of study for the initial year of the first degree under any Faculty unless he has passed the final examination held under the Madhya Pradesh Madhyamik Shiksha Adhiniyam 1965 (23 of 1965) or Uttara Madhyama of M.P. Sanskrit Board or an equivalent body or an examination declared equivalent to such examination by the University or such other qualifying examination as may be prescribed from time to time.
- (2) For admission to next higher semester, the rules shall be those prescribed in the concerned ordinances for semester system of examinations.
- (3) No student migrating from any other University shall be admitted to any class in an institution unless he has passed the examination which has been declared by the University as equivalent to the qualifying examination for admission to that class of the University.

Provided that if a student is migrating from a University outside the state of Madhya Pradesh, he shall have to obtain eligibility certificate from this University and submit the same before admission.

- (4) Without prejudice to the provision contained in subclause (3) above, no student migrating from any other University shall be admitted to any class in an institution without the previous permission of the Executive Council wherever by any general or special direction, such permission is necessary.

- (5) An applicant for admission to a course leading to a graduation degree shall not be so admitted unless he is prepared to appear in all the subjects prescribed for the particular degree examination.
5. (1) No student who has passed a part of any degree or post-graduate examination from another University shall be admitted to subsequent higher class for such examination in any institution without the approval of the Kulpati in consultation with the Dean of the Faculty.
- (2) No person who is under sentence of rustication or has been disqualified from appearing at the examinations due to punishment inflicted due to use of unfair means in an examination or due to any other cause in this University or in another University or a teaching institution connected with that University shall be admitted to any course of study in any institution maintained by or affiliated to this University during the period of rustication or disqualification.
6. (1) Admission of students to all institutions except those for Ayurveda in each academic year shall be completed by the first day of the academic session concerned.

Provided that the Head of an institution may, in his discretion, admit a student to the institution till 31st July and for special reasons with permission of the Kulpati by the 14th August.

Provided where 31st July or 14th August is a holiday, the next working day will be the last date in each case. In institutions for Ayurveda, the corresponding last date of admission shall be as announced from time to time.

Admission shall not be granted to any candidate under any circumstance after the last date of admission as given above except that the Kulpati may permit the candidates whose result is delayed for no fault of theirs within 15 days of the declaration of their result on the clear understanding that the attendance of all such candidates shall be counted from the date of the commencement of the session.

- (2) A complete list of all students admitted to the institution by 14th August shall be forwarded by the Head of the institution to the Registrar of the University by the last monday in August with a certificate that all admissions have been made as per University rules and that no exception has been made. Colleges of Ayurveda, Education and other professional colleges shall forward such list as soon as it is finalized, without delay.
7. (1) A student shall be enrolled as a member of an institution as soon as he is admitted by the Head of the institution and has paid the prescribed fees.
- (2) A student seeking admission to an institution after the commencement of the session shall be required to pay tuition fees from July of the year unless he migrates from another institution in the University and paid his fees in the former institution upto the preceding month.

- (3) Candidates coming on transfer from other Universities because of the transfer of their parents/guardians, beyond the last date for admission as given above may be admitted with the permission of the Kulpati on the clear understanding that the attendance of all such students admitted under the provision shall be counted from the date of commencement of the session.
8. The Head of the institution may permit a student to change his optional subjects/paper for a course or with the approval of the Kulpati, to change the subject/Faculty till 31st August. No change thereafter shall be permitted.
9. No student shall be allowed to migrate from one institution to another under the jurisdiction of this University without a transfer certificate and no transfer from one such institution to another shall in any case be permitted after the date on which the application of a student for admission to the ensuing examination has been forwarded to the University.
10. (1) Subject to the provision contained in para 9, a student, who during an academic session desires to leave the institution of which he has become a member, shall give notice in writing to the Head of the institution of his intention to leave stating reasons therefor and further stating the name of the institution, if any, which he wishes to join. If the change is to another institution in the same city, the Head of the institution shall consider the reasons given to justify such a change. If they are strong enough to justify such a change, he may pass orders accordingly.
- (2) On such orders being passed, the student in question shall :
- (i) make payment of all fees due to the institution upto the month of the application for the transfer certificate; and
 - (ii) refund whatever, if any, scholarship or studentship that has been paid to him from the funds of the institution, if required by the Head of the institution to do so.
- (3) When the student has made all the aforesaid payments, the Head of the institution shall issue a transfer certificate.
11. A student migrating from one institution to another under the jurisdiction of the University shall not be required to pay such installments of tuition fees as he has already paid in the institution from which he is migrating.
12. Every student in the University shall at all times be of good behaviour, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the institution of which he is a student and of the University.
13. (1) When a student has been guilty of breach of discipline within or outside the premises of the University or an institution, or persistent idleness or has been guilty of misconduct, the Head of the institution at which such student is studying, may :

- (a) suspend such a student from attending classes for not more than a week at a time; or
- (b) expel such a student from his institution; or

if he feels greater punishment is justified, he may submit the report to the University, whereupon the Registrar/Kulpati may;

- (a) disqualify such a student from appearing at the next ensuing examination; or
- (b) rusticate such a student.

according to the nature and gravity of the offence.

- (2) Before inflicting any punishment as aforesaid, the Head of the institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
- (3) The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the institution pending inquiry into his conduct in connection with an alleged offence.
- (4) The period, during with a student remains suspended for completion of an enquiry, shall be reckoned in the calculation of his attendance for appearing at an examination provided he is found innocent.
- (5) A student who has been rusticated shall not be admitted to another institution within the jurisdiction of this University. Ordinarily, the period of rustication shall not exceed two years. Other Universities shall be informed of the fact of the rustication.
- (6) The rustication of a student from an institution shall entail the removal of his name from the register of enrolled students.

14. There may be a Proctorial Board whose constitution/powers/duties shall be such as may be prescribed by Regulations.

15. There shall be a Code of Conduct for students as may be prescribed by Regulations. It shall be compulsory for all students to comply with its provisions. In the event of non-observance of the Code, by a student, it shall be the duty of the Principal of the College/Head of U.T.D./Registrar of the University to take disciplinary action against him under paragraph 13 above.

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